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**Town of Knox**

**P.O Box 116 ۰ Knox ۰ New York ۰ 12107 ۰ Phone 518-872-2551 ۰ www.knoxny.org**

**Vacant Property Registration Application**

(To be used by property owner to register vacant property)

**Property Information**

Vacant Property Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax Map ID:#: Sec:\_\_\_\_\_\_\_\_\_\_ Block:\_\_\_\_\_\_\_\_\_\_ Lot:\_\_\_\_\_\_\_\_\_\_\_

**Property Type** (choose all that apply):

Home:\_\_\_\_\_\_\_\_\_\_ Outbuilding:\_\_\_\_\_\_\_\_\_\_\_ Business:\_\_\_\_\_\_\_\_\_\_\_\_

Other(Please Specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long has the building/property been vacant?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Vacant Building Plans:**

Circle one: Rehab/Re-occupy/Sell/Demolition

Other(Please Specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you interested in selling or donating the building/property to the Albany County Landbank or another non-profit entity?

Circle one: Yes No

**Owner Information**:

Owner name(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone#: Cell:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Home:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are there any other parties with any ownership interest in the building?

Circle one: Yes No

If yes, provide contact information:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Maintenance Contractor:**

Is the property serviced by a maintenance contractor: Yes No

If yes, provide contractor contact information:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Fee:**

Along with this application, please submit the following fee, mad payable to the Town of Knox, as established by the Knox Town Council in accordance with the Community Preservation and Anti-Blight Enforcement, local law #3 of 2018:

Year One: $300.00

Year Two: $450.00

Subsequent years: Add an additional $150.00 from previous year

**Certification*:*** *I hereby certify that I have examined this registration form and know that the information contained therein is to be correct. I understand that along with this registration form I am required in accordance with Local Law #3of 2018 § 8 to remit applicable vacant property registration fees established by the Town Board from time to time. This registration does not grant the authority to violate or ignore any Federal, State or Local Law.*

**Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please complete and mail/email form to:**

**Knox Building and Zoning Administrator**

**PO Box 116**

**Knox, New York 12107**

[**Blightproperties@knoxny.org**](mailto:Blightproperties@knoxny.org)

**From the Knox Building and Zoning Department 518-872-2551 ext. 2**

**blightproperties@knoxny.org**