



# Knox Town Board Minutes

## June 11, 2024

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The meeting was called to order at 7:30 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.

Present on this date:

- Supervisor Pokorny
- Councilwoman Springer
- Councilman Pritchard
- Town Clerk Schanz
- Councilman Saddlemire

Absent on this date:

- Councilman Cyr
- Highway Superintendent Schanz

The Board congratulated the Berne Knox Westerlo Girls Softball Team on their New York State Class C Championship!

The Supervisor announced there would be an executive session at the end of this meeting and the public meeting would not be reconvened.

Don Mort-Grugan and his mother, Sheila Mort-Grugan presented the information needed to replace their existing house trailer with a new trailer located at 1171 Knox Cave Road. Mr. Mort-Grugan presented his own drawing to show the Board where the trailer and other buildings are located on his property currently, as well as explaining other upgrades he would like to make, along with the replacement trailer that is larger in size. During the discussion, two items came up that the Board would like clarified by the Building and Zoning Administrator as well as the Zoning Board of Appeals. The first item of concern is placing the new trailer on a concrete slab, rather than the stone that it sits on now. The Board would like the Building and Zoning Administrator to address this. The second concern is that the new trailer, being larger in size and sitting in a different direction, places it closer to the neighbor's property. The Board would like the Zoning Board of Appeals to address the issue of possibly needing a variance.

**RESOLUTION 089-2024** - A motion was made by Councilwoman Springer seconded by Councilman Saddlemire to approve the removal and replacement of the Mort-Grugan trailer, pending the approval of the Building and Zoning Administrator for the slab and the Zoning Board of Appeals if a variance is needed/approved. This motion carried unanimously.

**RESOLVED:** to approve the removal and replacement of the Mort-Grugan trailer, pending the approval of the Building and Zoning Administrator for the slab and the Zoning Board of Appeals if a variance is needed/approved.

**PUBLIC HEARING-Charter Communications Franchise Agreement**

**RESOLUTION 090-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire to suspend the public meeting and open the Public Hearing on the Charter Communications Franchise Agreement. This motion carried unanimously.

**RESOLVED:** to suspend the public meeting and open the Public Hearing on the Charter Communications Franchise Agreement.

There were no comments from the public regarding the Franchise Agreement.

**RESOLUTION 091-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard to close the public hearing and reconvene the public meeting. This motion carried unanimously.

**RESOLVED:** to close the public hearing and reconvene the public meeting.

The agreement reads as follows:

**15.12 NYPSC Approval:** This Franchise is subject to the approval of the NYPSC. Grantee shall file an application for such approval with the NYPSC within sixty (60) days after the date the Franchise is approved by Grantor and accepted by grantee. Grantee shall also file any necessary notices with the FCC.

**15.13 Effective Date:** The Franchise granted herein will take effect and be in full force from the date of approval by the NYPSC ("Effective Date"). If any fee or grant that is passed through to Subscribers is required by this Franchise, other than the franchise fee, such fee or grant shall go into effect sixty (60) days after the Effective Date of this Franchise.

**15.14 No Third Party Beneficiaries:** Nothing in this Franchise is intended to confer third-party beneficiary status on any person other than the parties to this Franchise to enforce the terms of this Franchise.

Considered and approved this 11<sup>th</sup> day of June 2024.

By resolution of the Knox Town Board, as shown:

Supervisor Pokorny	Aye
Councilman Pritchard	Aye
Councilman Saddlemire	Aye
Councilwoman Springer	Aye
Councilman Cyr	Absent from meeting.

**RESOLUTION 092-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard to approve the Charter Communications Franchise Agreement as presented. This motion carried unanimously.

**RESOLVED:** to approve the Charter Communications Franchise Agreement as presented.

Town of Knox Municipal Clerk: Traci Schanz

Signature: 

Date: June 11, 2024

STATE OF NEW YORK }  
COUNTY OF ALBANY

LEGAL NOTICE

For the approval of a Cable Television Agreement between Spectrum Northeast, LLC and the Town of Knox.

PLEASE TAKE NOTICE that the Town of Knox will hold a Public Hearing on Tuesday, June 11 at 7:30 p.m. at the Town Hall, 2192 Berne Altamont Road in Knox, New York regarding renewal of the cable television franchise agreement by and between the town of Knox and Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications.

A copy of the agreement is available for public inspection during normal business hours at the Clerk's office, 2192 Berne Altamont Road, Knox, New York. At such public hearing, all persons will be given an opportunity to be heard. Written and oral statements will be taken at that time. Time limitations may be imposed for each oral statement, if necessary.

Dated: May 23, 2024

By Order of the Knox Town Board

Traci Schanz

Clerk

46-1t

MARCELLO IAIA of the Town of Guilderland, being duly sworn, says that he is the publisher of THE ALTAMONT ENTERPRISE & ALBANY COUNTY POST, a weekly newspaper printed and published in the Village of Altamont, County of Albany, and that the notice of which the annexed is a true copy, has been regularly published in said ALTAMONT ENTERPRISE & ALBANY COUNTY POST

once a week for one week

consecutively commencing on the 30 day of May 2024

Marcello Iaia

Ellen Q Schreiber

Sworn to before me this 6 day of June 2024

ELLEN Q SCHREIBSTEIN  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01SC6349506  
Qualified in Albany County  
My Commission Expires 10-17-2024

Copy of legal notice & affidavit required for Charter Communications Franchise Agreement. June 11, 2024 (A)



**RESOLUTION 093-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard to approve the minutes from the May 14, 2024 meeting as presented. This motion carried unanimously.

**RESOLVED:** to approve the minutes from the May 14, 2024 meeting as presented.

**RESOLUTION 094-2024** - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer to approve the changes made to the minutes from the Special Meeting held on March 21, 2024 meeting as presented. This motion carried unanimously.

**RESOLVED:** to approve the changes made to the minutes from the Special Meeting held on March 21, 2024 meeting as presented.

**Transfer Station Update:** The Supervisor spoke with Jason from LaMont Engineering, and he plans to have the drawings complete and ready to present them to the Board at the July Board meeting.

**Concession Stand Update:** The Supervisor spoke with the Bookkeeper regarding the costs of the concession stand. The Supervisor stated that the Bookkeeper and Councilman Cyr have also spoken with each other regarding the costs of the project. They believe the entire project is within the cost requirements of the procurement policy. The Bookkeeper is waiting for Councilman Cyr to submit a breakdown of the remaining costs.

**AUD Update:** It was believed the AUD would be ready to submit today, but there was a mishap with an uploaded report. Hopefully this is resolved soon and the AUD will be able to be completed soon.

**Highway Garage painting update:** The town is waiting for Mr. Zook to look at the gable end of the barn for an estimate on boards that need to be replaced. Mr. Zook and Highway Superintendent Schanz will meet to discuss options and costs.

**Museum Update:** The grant for repairs was applied for on time. The date for approval has been extended and the Supervisor has not received word yet on if the town will be receiving the grant.

There was a discussion regarding the paint that is on the museum now. It has been tested and the results are positive for lead. Performance Home Improvement is withdrawing the proposal previously submitted due to this finding. There are now new concerns about removing the porch floor due to the paint on the boards. The Board will contact Tyler Sigond, who also submitted a bid, to see if he is still interested and able to do the work.

**RESOLUTION 095-2024** - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer to hire Tyler Sigond to complete the porch and gutters on the museum for the amount of \$24,500.00. This motion carried unanimously.

Upon further discussion of this motion, it was discovered within the contractors proposal that the cost of removal and disposal falls upon the town in accordance with and federal, state, and local regulations and ordinances. Councilman Saddlemire will contact Tyler regarding the award of his bid.

**RESOLVED:** to hire Tyler Sigond to complete the porch and gutters on the museum for the amount of \$24,500.00.

**Witter Road clean up update:** The Supervisor spoke with the property owner, Chris Papa, who requested the names of the abutting property owners so he could reach out to see if there were interested in the property. This information was provided, and the town's blight process will continue.

There was a discussion regarding the typing of the handbook and finding a way to pay Emily, the Planning Board secretary to complete this. The Supervisor stated he spoke with the Bookkeeper regarding this, and it was decided that the rate of \$15.04/hour would be the rate. This will be paid out of budget line item A1220.4.

The Supervisor stated his wife, Amy bought a laptop for Emily to have to use as Planning Board Secretary without prior Board approval. She is not asking to be reimbursed. The computer cost \$149.99. The question arose that computers were purchased previously for Planning Board and Zoning Board secretaries, and why wasn't the previous laptop handed down. This will be looked into further by the Board.

**RESOLUTION 096-2024** - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer to purchase a laptop for the new Planning Board Secretary not to exceed \$150.00. This motion carried unanimously.

**RESOLVED:** to purchase a laptop for the new Planning Board Secretary not to exceed \$150.00

**RESOLUTION 097-2024** - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer to reimburse Amy Pokorny in the amount of \$149.99 for the purchase of a laptop for the Planning Board secretary. This motion carried unanimously.

**RESOLVED:** to reimburse Amy Pokorny in the amount of \$149.99 for the purchase of a laptop for the Planning Board secretary.

There was a discussion regarding the mowing at the park within the wet areas, waiting for those areas to dry out and then using a brush hog to mow these areas. Several options and brands were discussed. It was decided that a brush hog would be purchased from Jack Miller Tractor in Schoharie.

**RESOLUTION 098-2024** - A motion was made by Councilman Pritchard seconded by Councilwoman Springer to purchase a 62" Woods Brush Hog for the park tractor in the amount of \$2,700.00, to be taken out of line item A7140.4, from Jack Miller Tractor in Schoharie. This motion carried unanimously.

**RESOLVED:** to purchase a 62" Woods Brush Hog for the park tractor in the amount of \$2,700.00, to be taken out of line item A7140.4, from Jack Miller Tractor in Schoharie.

The Supervisor discussed having a position created for Jerry Tedino to consolidate records and make records from all departments available to everyone, as well as assist with technical needs that may arise. Councilwoman Springer suggest getting a proposal from Jerry to include costs and services. Supervisor Pokorny will request this.

The Town was not rewarded the \$3000.00 grant from Jeff Perlee.

**RESOLUTION 099-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire to pay Perma in the amount of \$8,579.00 from the Highway Fund and \$7,856.00 from the General Fund for Workers Comp policies. This motion carried unanimously.

**RESOLVED:** to pay Perma in the amount of \$8,579.00 from the Highway Fund and \$7,856.00 from the General Fund for Workers Comp policies.

Councilwoman Springer provided a quick update for the Pucker Street Fair. She is still looking for volunteers to help with parking. Dan Sherman from the Knox Fire Department stated the field could be used for parking, as well as the parking lot. He requested the parking lot edge be blocked off so that people don't drive over it, as it is freshly paved and not yet backfilled. Councilwoman Springer stated she is excited that there will be good weather, more rides than in previous years, and more vendors.

**RESOLUTION 100-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Pritchard, to approve Abstract #006, voucher #'s 149-167 and #'s181-182 in the General Fund in the amount of \$14,496.04, and voucher #'s 168-180 in the Highway Fund in the amount of \$13,479.49. This motion carried unanimously.

**RESOLVED:** to approve Abstract #006, voucher #'s 149-167 and #'s181-182 in the General Fund in the amount of \$14,496.04, and voucher #'s 168-180 in the Highway Fund in the amount of \$13,479.49.

**RESOLUTION 101-2024** - A motion was made by Councilman Saddlemire seconded by Councilman Pritchard, to approve the Clerk's report as presented. This motion carried unanimously.

**RESOLVED:** to approve the Clerk's report as presented.

**RESOLUTION 102-2024** - A motion was made by Councilman Pritchard seconded by Councilman Saddlemire, to approve the Supervisor's report as presented. This motion carried unanimously.

**RESOLVED:** to approve the Supervisor's report as presented.

Councilman Saddlemire inquired as to why the Town of Knox will have the highest tax increase of all the Hilltowns if the School Budget vote passes. Supervisor Pokorney and other Board members were not sure why this was happening. Supervisor Pokorny suggested contacting Mike Maguire, Director of Real Property for Albany County, too see what information he could share about it.

The July meeting will begin at 7:30 pm.

**RESOLUTION 103-2023** - A motion was made by Councilman Saddlemire seconded by Councilman Pritchard to adjourn the public meeting, enter into executive session, not to reconvene the public meeting. This motion carried unanimously.

**RESOLVED:** to adjourn the meeting, enter into executive session, not to reconvene the public meeting.

Respectfully submitted,  
*Traci Gchang*  
Knox Town Clerk