



# Knox Town Board Minutes

## February 13, 2024

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**The meeting was called to order at 7:00 pm by Supervisor Pokorny, followed by the Pledge of Allegiance.**

Present on this date:

- Supervisor Pokorny
- Councilman Cyr
- Councilwoman Springer
- Councilman Pritchard
- Councilman Saddlemire
- Town Clerk Schanz
- Highway Superintendent Schanz

Supervisor Pokorny opened the meeting by stating the Winter Fest, held on the coldest day of the year in January, had a small turnout and thanked those who attended for braving the temperatures. He stated Farm Family Day, held inside in February, by our Ag Committee, had a large turn out with approximately 40 people.

On March 30, 2024 there will be an Easter event held at the Town Hall/Town Park. More information to follow.

### **Comments from the Public:**

None

**RESOLUTION 041-2024** - A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to approve the minutes from the January 1, 2024 Reorganizational meeting, as well as the minutes from the January 9, 2024 meeting as presented. This motion carried unanimously.

**RESOLVED:** to approve the minutes from the January 1, 2024 Reorganizational meeting, as well as the minutes from the January 9, 2024 meeting as presented.

### Old Business:

- Supervisor Pokorny and Councilman Saddlemire met with Building and Zoning Administrator Dan Sherman a few weeks ago, to discuss the plans for the Transfer Station. Supervisor Pokorny states there are some plans now approved by Dan, and the two remaining items, electrical and plumbing have now been sent to two different companies for bids. As of this meeting, the Supervisor has not yet received anything back from the companies. Councilman Saddlemire explained further that the drawings require very specific details regarding the specs of the project, and this is what we have asked the engineering companies for.
- No information to share on the Solar Moratorium.
- The AUD's continue to be worked on.
- Still no applications for a Planning Board Secretary.
- One application for a Planning Board Member.
- **Highway Superintendent report**- Matt Schanz, Highway Superintendent, would like to keep the old one-ton pick up truck as a spare until the new truck arrives. The Board is in agreement with this.

He also informed the Board that a truck (2015 International) was sent to Allegiant in November 2023. The company did some work on the truck as advised by the Superintendent. The Superintendent chose items on the list of work recommended that he deemed most important and checked on the status of the truck weekly, and was continuously informed that the company was waiting on parts. Just a short time ago, the company called stating the bill was over \$42,000.00. The Superintendent reached out regarding the problem, the bill was cut down to \$22,000.00, which was still unacceptable. The Superintendent continues to work on the billing problem. The truck is back and running well while being used by the Highway Department.

- **Museum Repairs**-Councilman Saddlemire met with Anna Wolfe, Supervisor Pokorny, Ray Weiler, and an employee from Falcon Construction. Measurements and information were exchanged for a quote. Councilman Saddlemire is waiting for the quote to come back.
- **Veterans memorial project**-Councilman Cyr reports that several people are helping the Eagle Scout candidate with name corrections, in order to correct the names on the plaque. Councilman Cyr reports that many pavers were also donated for this project, and he would like to ask the Board for permission to level out the flower bed in front of the memorial, and add the pavers instead, to help make the memorial more approachable by the public. He would like to work on this in the Spring.

### New Business:

- **Basketball court repairs**-Councilman Cyr states the courts need to be repaired, with filling in the cracks, new paint, repaint the back-boards, and new nets.
- **Harassment 2024**-The Supervisor is working with the insurance company to figure out how to send a link to all employees to take the class. This year, employees who have taken the course with another employer can submit their certificate and it will be accepted.
- **Parking lot lines**-Councilman Cyr will look into this
- **Highway Barn Painting**-the highway department employees will paint the barn as time allows. A group at BKW would like to paint a bulldog or some type of design on the barn. This will be discussed at a later date.

- **Newsletter**-hopefully a newsletter will go out in May 2024
- **Sap Run**- will be held on March 23, 2024
- **Health Insurance Renewal**- there is an increase of 13% for CDPHP coverage.
- **Court Audit**-completed by Supervisor Pokorny and Councilwoman Springer
- **Mildew in Archive Room**-the existing climate control system will be checked to make sure it is in working order
- **Grievance Day Change**-change the date from May 4<sup>th</sup> to May 22<sup>nd</sup>

**RESOLUTION 042-2024** – A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to approve Pat Catchpole as Planning Board Member, with a term ending December 31, 2025. This motion carried unanimously.

**RESOLVED:** to approve an ad to be placed in the paper for a Planning Board Secretary.

**RESOLUTION 043-2024** - A motion was made by Supervisor Pokorny seconded by Councilman Saddlemire to approve the renewal of the CDPHP contract. This motion carried unanimously.

**RESOLVED:** to approve the minutes from the December 2023 meeting

**RESOLUTION 044-2024** - A motion was made by Councilman Pritchard seconded by Councilman Cyr to accept the Audit of the Court, completed by Supervisor Pokorny and Councilwoman Springer, as presented. This motion carried unanimously.

**RESOLVED:** to accept the Audit of the Court as presented

**RESOLUTION 045-2024** - A motion was made by Councilman Saddlemire seconded by Councilman Pritchard to change Grievance Day from May 4, 2024 to May 22, 2024. This motion carried unanimously.

**RESOLVED:** to change Grievance Day from May 4, 2024 to May 22, 2024.

**RESOLUTION 046-2024** - A motion was made by Supervisor Pokorny seconded by Councilwoman Springer to pay Village Pizza \$280.00 for food provided on Farm Family Day. This motion carried unanimously.

**RESOLVED:** pay Village Pizza \$280.00 for food provided on Farm Family Day.

**RESOLUTION 047-2024** - A motion was made by Councilman Pritchard seconded by Councilman Cyr to renew all three Trailer Park permits in town. This motion carried unanimously.

**RESOLVED:** to renew all three Trailer Park permits in town.

There was a brief discussion regarding the plans for the Concession Stand with Dan Sherman, Building and Zoning Administrator. Mr. Sherman states he has the plans that have been approved and is waiting for the Board or someone to inform him that work has been done. The Board offered help to Councilman Cyr, who states he has contacted someone for electrical work, and this should be completed within the next week or so. BZA Sherman asked for clarification regarding moving forward with the plans as they were approved or if they will be modified. Councilman Cyr states he has not moved forward with the plans with the post, ramp, etc. As long as these plans are followed and not changed the project is approved as is. BZA Sherman clarified with the Board that the drawings as they have been submitted with the use of a post, permanent ramp, etc. are approved. He states if these plans are changed, such as

using collar ties, that Councilman Cyr had mentioned to BZA Sherman in a previous conversation, that the plans will then need to be re-stamped by a structural engineer, to approve the change or any other changes, before moving forward with the project. Councilman Cyr and Supervisor Pokorny stated their concerns with cutting the structure for the post, but after further discussion from Board members and concerns for further delays on the project, the approved post construction will be used. Councilman Cyr will reach out if he needs help with the project.

Councilwoman Springer states the plans for the Pucker Street Fair are coming along with bands, fireworks, rides, food and craft vendors.

Councilman Saddlemire states the generator is acting up again. He will contact CAT for service and talk with them regarding the block heater.

There was a brief discussion regarding Ray Weiler being able to drive the parks/plow truck back and forth from home to work and work to home. Councilman Pritchard states he believes Ray should be able to do this as he is on call all the time for different issues. After multiple complaints from the Highway employees and further discussion regarding getting paid for a minimum of one hour when highway employees are called in, it was decided that Ray will be paid for a minimum of one hour each time he is called in, as it states in the handbook.

**RESOLUTION 048-2024** - A motion was made by Councilman Saddlemire seconded by Councilwoman Springer to approve Abstract #14, voucher #'s 396-398 totaling \$13,201.80 in the Highway Fund only and Abstract #2 General Account Voucher #'s 6-33 in the amount of \$23,204.99 and Highway Account Voucher #'s 34-47 in the amount of \$9,473.51 This motion carried unanimously.

**RESOLVED:** to approve Abstract #14, voucher #'s 396-398 totaling \$13,201.80 in the Highway Fund only and Abstract #2 General Account Voucher #'s 6-33 in the amount of \$23,204.99 and Highway Account Voucher #'s 34-47 in the amount of \$9,473.51.

**RESOLUTION 049-2024** - A motion was made by Councilman Pritchard seconded by Councilman Cyr to approve the Clerk's report as presented. This motion carried unanimously.

**RESOLVED:** to approve the Clerk's report as presented.

**RESOLUTION 050-2024** - A motion was made by Councilman Pritchard seconded by Councilman Saddlemire to approve the Supervisor's report as presented. This motion carried unanimously.

**RESOLVED:** to approve the Supervisor's report as presented.

**RESOLUTION 051-2023** - A motion was made by Supervisor Pokorny seconded by Councilman Cyr to adjourn the public meeting, enter into executive session, not to return to the public meeting. This motion carried unanimously.

**RESOLVED:** to adjourn the public meeting, and enter into executive session, not to return to the public meeting.

Respectfully submitted,  
*Traci Schanz*  
Knox Town Clerk